

WEST BENGAL STATE COUNCIL OF TECHNICAL & VOCATIONAL EDUCATION AND SKILL DEVELOPMENT

(A Statutory Body under Government of West Bengal Act XXVI of 2013)

Karigari Bhawan, 4th & 5th Floor, Plot No.B/7, Action Area-III, Newtown, Rajarhat, Kolkata-700160

Memo No. WBSCTVESD/TED/2021-22/195

Date : 29/09/2021

Notice Inviting Quotation

Sealed Quotations are invited by the Chief Administrative Officer, WBSCT&VE&SD for the work mentioned herein below from reputed and registered firms or Agency having experience in the field.

Name of the Work: Providing Services for making application for renewal of registration u/s 12 AB of Income Tax Act 1961 for the Council & Providing services for Income Tax consultancy and filling of Income Tax return for the A.Y. 2021-22.

Completion Time: above said work may be completed on or before 31/12/2021.

The consolidated bid should be addressed to the CAO, WBSCT&VE&SD at above mentioned address on or before 07.10.2021 at 3.00 p.m. Sealed envelopes clearly mentioning in superscripting "Quotation for Income Tax Consultancy & Filling" should be dropped in the Tender box located at 4th Floor WBSCT&VE&SD office. The bid shall not be accepted after the due date and time.

The notification and any amendment/modification/corrigendum/addendum to the same will be available at our Council's website www.webscte.co.in

Quotation will be opened on the same day at 5th floor of Karigari Bhawan at 3: 30 p.m. Any participating bidder or his/her authorized representative (who is to be authorized in writing) may remain present when such quotation paper are opened. For any queries, intended agency may contact the office only through the email ID mentioned: wbsctvesd.procurement@gmail.com


Eligibility Clause:

1. The Firm should be registered.
2. The Agency or Firm shall have at least 5 years' experience.

Conditions for submission of Quotations:

1. The following documents have to be submitted with the quotation paper:
 - i. Self attested copy of Valid Trade License
 - ii. Self attested copy of PAN Card of Agency
 - iii. Self attested copy of Professional Tax Clearance Certificate
 - iv. Self attested copy of GST Registration Certificate.
 - v. Last 3 years IT returns of the Agency.
 - vi. Self attested copy of credentials /experience certificates

- vii. Declaration that the firm and none of its partners and staff are or have been at any point of time blacklisted by any Govt. or its agencies along with details of court/legal cases pending, if any.
2. Agency with WBSCT&VE&SD will in no way create an employer/employee relationship.
 3. Rate should be quoted inclusive of all charges whatsoever.
 4. The Quotation Inviting Authority reserves the right to accept or reject one or all quotations without assigning any reason thereof. The decision of this Authority is final and shall be binding for all.


Chief Administrative Officer,
WBSCT&VE&SD